

**Google Classroom – Home Expectations  
A Guide to Sustain Good Learning for ALL.**

***Google Classrooms will be used by teachers to provide access to learning and monitor attendance. Please note this is not an avenue for parents to have a private parent teacher conference and is a tool for children. We expect all individuals engaged in Remote Learning to adhere to the safety parameters/protocols that are outlined on our website. Failure to follow good guidance/compromise safety will require follow up by the Waterfield Leadership Team.***

***All parent queries need to be addressed via the Office.***

We ask that Parents/Carers aim to support children in the provision of remote learning through providing a supportive environment that is conducive to learning.

Parents and Children should aim to set up a dedicated space in the home for children to learn in.

School can assist with minor technology queries, although please note Waterfield is not a 'technology Centre', therefore answers can often be found at home via YouTube or Google. Please always try these avenues before contacting school – unless it is a log in issue. All issues will require 24 hours response time due to the amount of enquiries we are dealing with.

We politely ask that Parents/Carers should not use Google Classroom to question and contact teachers, unless requested to by the teacher or for 'reasonable' queries that relate to immediate and simple logistics i.e. missing resource sheets from packs (older children should be expected to do this themselves).

At the start of 'live sessions' children will be asked to state who is present. Parent/Carers may, if they wish, monitor children's progress through a lesson, however they should not interject or question the teaching as it progresses. This is not appropriate behaviour and distracts both the children and teachers from the planned lessons occurring.

Children **MUST** leave the session at the end of a lesson when instructed. The teachers will be the last to leave a session, although they will be turning microphones on mute, cameras off and muting the sound. **This is not a time for parents to conduct an appointment with the teachers.** All teachers are busy in class supporting children who are IN school. Any enquiries **MUST** go to the Office.

Children can expect teachers will answer relevant queries on learning from children, however this may not come as a direct response and may actually be feedback into the next teaching sequence or as a general comment to all. Please note the volume of queries will impact the ability to respond.

Everyone should be aware: not all work submitted on Google Classroom will have direct commentary made upon it, the most effective feedback for learning is either at the point of learning or when learning is used to inform next steps in a teaching sequence, therefore parents should not be asking teachers for a summary comment on every piece of work submitted.

Children and Parents should know the virtual classroom is only open during the morning sessions/ as timetabled – any comments, responses or answers provided outside of these hours is done by the teacher optionally and should not be expected. Our staff are very busy and cannot be contacted outside of normal working hours – particularly over the weekends.

***Should you wish to feedback/comment on the quality of teaching and learning provided this should be addressed to the Assistant Principal or Principal.***