



Dear Families

We are writing to confirm your child's place WITHIN school during this current Lockdown.

Please note the following:

**Drop off Times and locations are the same as before the Christmas holidays. However, there is no nurture drop off so all children should proceed to their usual gates and entrances at the normal time for their year group.**

Monday to Friday Drop Offs	
Reception	8:30 – if dropping older children please come at 8:40 – Hawkesmoor Rd Gate.
Year 1	8:45 am from the Main Playground Gate at Hawkesmoor Road
Year 2	8:45 am from the Main Playground Gate at Hawkesmoor Road
Year 3	8:30 am the Small Front Side Gate at the front of the school near Studio
Year 4	8:30 am the Small Front Side Gate at the front of the school near Studio
Year 5	8:45 am the Small Front Side Gate at the front of the school near Studio
Year 6	8:30 am from the Main Playground Gate at Hawkesmoor Road

Pick up Times have changed slightly to aid with further social distancing:

Monday to Thursday Pick Up Times throughout this half term. Note changes for some Fridays below.	
Reception	14:50 from the Main Playground Gate at Hawkesmoor Road
Year 1	14:50 from the Main Playground Gate at Hawkesmoor Road
Year 2	15:00 from the Main Playground Gate at Hawkesmoor Road
Year 3	15:10 from the Hall Doors
Year 4	15:00 from the Small Front Side Gate at the front of the school near Studio
Year 5	15:10 from the Small Front Side Gate at the front of the school near Studio
Year 6	15:10 from the Main Playground Gate at Hawkesmoor Road

**All parents must wear face coverings and will not be able to approach staff – appointments must be made through the Office.**

Important change to the week. Starting next week and continuing for the 4 Fridays of this half term children will need to be collected at lunchtime. This is due to a lack of safe staffing and for us to facilitate the teacher's time allocated to planning and preparation. Therefore on the following Fridays: 15<sup>th</sup> Jan, 22<sup>nd</sup> Jan, 29<sup>th</sup> Jan, 5<sup>th</sup> Feb – we will ask that children are collected at the earlier times and Year 3 a slightly different location.

FRIDAY AFTERNOON PICK UPS PLEASE NOTE THE CHANGE starting Friday 15 <sup>th</sup> January FOR FRIDAYS 15 <sup>th</sup> , 22 <sup>nd</sup> , 29 <sup>th</sup> Jan & 5 <sup>th</sup> February ONLY (all other days normal pick ups)	
Reception	12:00 from the Main Playground Gate at Hawkesmoor Road
Year 1	12:00 from the Main Playground Gate at Hawkesmoor Road
Year 2	12:10 from the Main Playground Gate at Hawkesmoor Road
Year 3	12:15 from the <b>Main Office</b>
Year 4	12:15 from the Small Front Side Gate at the front of the school
Year 5	12:20 from the Small Front Side Gate at the front of the school
Year 6	12:20 from the Main Playground Gate at Hawkesmoor Road

- Children who previously received a free school meal will continue to do so.
- Other children if children usually bring a pack lunch – continue to do so.
- Do not bring large school bags – only book bags and lunchboxes if required.
- Each child requires a named personal water bottle.
- Social distancing MUST be adhered to in addition to sensible considerate parking.
- You must inform the office if you will not be attending school due to sickness as usual. If someone in your household is self-isolating then children should NOT attend school and should download the Blended Remote Learning Pack.
- Make sure the Office has all your child's up to date medicines, medical information and your own work contact details on record.
- Due to tightening restrictions the principal reminds all families of the Behaviour Policy Annex that supports social distancing and the safety of all through this period. For more information please see our dedicated section on our website.

**There are currently no changes to Nursery drop off and Pick up – if anything changes we will let you know.**

Please make sure you have Ping and follow the school on Twitter.

Waterfield will endeavour to minimise close contacts, however our provision is deepened on the availability of staff and we have the priority of maintaining the safety of all. Any changes to the above will be made at the decision of the Principal and Chair of the LGB.

We would like to take this opportunity in thanking the staff of Waterfield who have shown true dedication in this most difficult of times. We would also like to pass our thanks to yourselves for your continued support, respecting social distancing and supporting the school as you have done throughout the COVID-19 pandemic.

Kind Regards,

Waterfield Primary School

**Waterfield Primary School**

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