



The Collegiate Trust
Exceptional Education for All

FAQs – UPDATED AUGUST 28th 2020 – UPDATES IN RED

What is school doing to keep the children and adults safe with regard being COVID Aware/Secure?

As you know we have been open throughout the pandemic, so School is extremely well set up with a number of safety precautions in place. All measures are supported by a very thorough Risk Assessment that has been approved by our Trust Board and Local Chair of Governors.

Some of our safety measures include:

- Promotion of Good Hygiene – Regular Handwashing. Children will be formally washing hands on arrival, before leaving, before and after lunch and at other key points in the day. Methods to teach good handwashing are integrated into our curriculum.
- Covered bins – all classes have covered bins to – CATCH IT, BIN IT, KILL IT. This is also promoted.
- Ready availability of Hand Sanitizer for ALL.
- Enhanced cleaning – Classes have been provided with sanitizer sprays in addition to communal facilities being cleaned throughout the day and enhanced end of the day cleaning.
- New FIRE DOOR opener: most communal doors are now fitted with fire door openers to decrease the amount of door handles required to be touched.
- One-way systems – Keep to the LEFT – corridors have systems now in place.
- Staff have access to PPE (which is only worn in the event of close First Aid/Close proximity work). However, staff have the right to wear a face covering if they so choose.
- Teacher Zone – every class has been reconfigured so teachers can work at a distance from children where required.
- Equipment – Individual play equipment for classes to reduce sharing between ‘Bubbles/Groups’. Children will not be bringing in equipment from home.
- Playtimes, Starts and End Times of the Days have been staggered and communal spaces carefully timetabled.
- Where appropriate class furniture is reconfigured, so children are not directly facing one another and breathing over each other in close proximity.
- No Communal Assemblies or large gatherings outside of the children’s phase.
- Children will use our ‘STAY SAFE & SMILE’ procedure as an introduction to the new school year. Please see attached.
- Our Behaviour Policy Annex will continue – with children and adults adhering to stricter measures with regard acceptable behaviours. Please see the attached information, which will be followed by an agreement issued on School Ping.
- EVERYONE ENCOURAGED AND ENGAGING IN TRACK AND TRACE as part of their attendance at School.

Waterfield Primary School

A: Waterfield Gardens, Bewbush, Crawley, RH11 8RA

T: 01293 548014

E: office@waterfieldschool.co.uk

W: www.waterfieldprimary.co.uk

Principal: Dr Harry Hope

E: head@waterfieldschool.co.uk

T: 01293 548014

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Is my child still in a BUBBLE?

As a school we are working to think of Class Groups as Bubbles with regard 'TRACK and TRACE'. School would not be able to function without some interaction outside of their Class Group Bubble.

Class Bubble – This will be utilised for 'Track and Trace' purposes – closing if required.

Phase Bubbles – These larger bubbles encompass the Key Phase or school your children belong to i.e we will be grouping Year 1 and 2 together, Year 3 & 4 and finally Year 5 & 6. This is due to some of the children sharing provision, communal outdoor spaces for playtime or working with key adults.

Due to low Numbers, Early Years (Nursery & Reception) will be one Bubble.

Rest assured that CLASS BUBBLES are the primary focus for 'Track and Trace' with Phase Bubbles only coming in limited contact for short learning opportunities, on the large playground or during our extended lunchtime in the Hall. Social distancing will always be encouraged with every child taught about how this looks in school through our 'September Induction' as part of our 'Recovery Curriculum'. It is important to acknowledge that Governmental guidance accepts that social distancing in schools is not realistic and states (Guidance released on July 2nd 2020) '*We recognise that younger children will not be able to maintain social distancing, and it is acceptable for them not to distance within their group.*'

Can siblings now be in different bubbles?

Yes, current guidance is siblings can now be in different groups and therefore everyone can be back in their own class with their own teacher. However, please note teachers are able to teach across different groups.

What happens if someone is unwell at school? (UPDATED August 28th 2020)

School has worked hard across our Trust and reviewed up to date advice from Public Health England. As a result we have a tiered approach for children who are unwell and have designed clear communication to keep you informed EVERY STEP OF THE WAY.

If children are unwell they will either be sent home or remain at home. We will inform families in that child's bubble (in order that everyone can be vigilant for symptoms).

The child who is unwell will be invited to take a COVID-19 Test. The Bubble will then be informed of the result of this test.

PLEASE NOTE THE UPDATE BELOW WITH REGARDS POSITIVE TEST RESULTS IN YOUR CLASS BUBBLE.

If a child is unwell with COVID-19 Symptoms and a positive test result is received then the CLASS BUBBLE will be invited to remain at home to self-isolate and return only after 14 days. CLEAR DETAILS OF THIS ARE IN THE LETTERS YOU WILL BE SENT.

Please note the school will review close contact patterns and if required expand/decrease the bubble with safety and precaution being the top priority if deemed appropriate.

In the event of wider spreading symptoms and positive test results school will immediately contact Public Health and follow all recommended advice.

You can find more information in the letter sent by Gordon Smith (TCT CEO) on 28th August – this letter is also on our website.

The usual procedure for reporting sickness is to call the School Office – **If an answering machine message is left School will call you back to explore the reason for absence – as it maybe COVID related or more commonly it may not be.**

If a child becomes unwell at school we will place them in our ‘Emergency Medical Room’ and call you for collection. **Please make sure the Office has your most up to date contact details when term starts!**

I have heard children can’t bring equipment, bags etc. into school, is that right?

Yes! Waterfield provides the children with everything they need for their learning. Therefore, there is no requirement to bring equipment in from home. We also want to limit the transference of home equipment coming into school. Therefore, the following will apply:

- **NO pencil cases**, home equipment or toys to be brought to school. **School will be providing everything your child needs for their learning – PLEASE DO NOT BRING ANY STATIONARY.**
- **NO RUCKSACKS** to come into school – the children really don’t need to bring much so don’t need these huge bags anyway. This should also save parents a lot of money so a school book bag can be purchased which is far more cost effective and inclusive. **Some parents have asked about bringing things in on DAY ONE – of course if your child needs to bring in items that will stay at school i.e ear defenders, a change of clothes for toileting, medical equipment etc. then please do so in a small drawstring/carrier bag that can easily remain at school. We do not want large rucksacks going between home and school regularly.**
- **NO PE Kit** in a bag to come into school – you will wear PE kit when required to and from school! **PE DAYS will be sent out during the first week of school.**

WHAT DO WE BRING TO SCHOOL THEN?

- **Wear School Uniform – Including PLAIN BLACK shoes (not sports trainers). See our Uniform Policy on the Website.**
- **ON PE DAYS WEAR PE KIT to School.** This should be a PE top (Plain HOUSE COLOUR NO LOGOS), black/navy (non-branded) jogging bottoms and trainers **and your school jumper.**
- LUNCHBOX - If you have packed lunch, bring a NAMED lunchbox – one that is easily carried or **pop it in a carrier bag.**
- Named Water bottle – FILLED WITH WATER. **This will now stay on your child’s desk during the day.**
- **Buy a School BOOK BAG** (these have a little handle) to carry your reading books and any other school books required. (Reading books when returned will go into quarantine for a period of time). Books bags can be stored in Trays or Lockers and so are ideal to support our new ‘COVID Aware’ state. **Book Bags can be purchased for £4 from the School Office.**
- A COAT – Your coat will go on your Peg or in your Locker.

PLEASE NOTE: WE WILL ASK ALL LARGE BAGS TO GO HOME WITH PARENTS AT THE SCHOOL GATES. They will not be allowed in school.

Can children wear face coverings?

Currently the advice stands that children are not required to wear a covering **in primary schools (26/08/20)**, however if children or adults would like to, we will of course support this. Please note though, coverings will need to be worn correctly and when not worn, must be stored safely by the child in their coat pocket in a plastic sealed bag. It will be their responsibility to look after their face covering. You may like to wear a covering walking to school – parents will then take coverings home.

Are Breakfast Club and After School Club Running?

We will be starting our Breakfast Club – Running from the Hall on Wednesday 9th September.

However, places must be booked and paid in order that we can monitor attendance and comply with our COVID Risk Assessments.

Breakfast Club opens at 7:30am with drop off at the Hall Doors.

Sessions MUST be booked and paid for in advance to monitor numbers.

Breakfast club will be operating as much as possible socially distantly - children will be required to comply to the new safety rules in place. This includes booking places – unfortunately parents will not be able to decide on the day if they are attending. Only booked children will be admitted.

Details of how to register for Breakfast Club provision will be sent by September 4th.

Energy Kidz After School Club will also be running in the Hall – Again places are booked for this and collection is at the Hall Doors. Please see their Website for details and how to register.

My child will likely be going to Football Club or another After School Club when they start – Can they bring in their Kit/Equipment?

Yes, if your child is in the small group attending a club that requires some sort of special kit then please bring this in a PLASTIC CARRIER BAG not a rucksack. Other School Clubs: Soccer, Fizz Pop Science, Robotics etc. will be announced in the first few weeks of term as we adjust to the new logistics and review what provision is possible.

Please note due to personal circumstances Master Luke has decided he is unable to continue Tae Kwando at Waterfield. We are so very sad to see Master Luke go, however we know you will all wish him well in his new adventures.

What about meeting the new teacher, open afternoons, performances and all the things that make Waterfield special and personal to me and my family?

We will endeavour to provide suitable opportunities for you to learn about the class teacher, meet with our teams and attend Parent Teacher Conferences. The format of these may differ depending on Government Advice. Waterfield believe in parents as Co-educators, so fostering a close partnership and building a strong community is always at the heart of our decisions and developments.

Is attendance at School compulsory?

YES. We expect to see ALL children in Years 1-6 returning on September 7th. We understand many parents may have anxiety surrounding the children's return. We will endeavour to work with you all to ensure that everyone feels safe in returning to school, hopefully by reading these FAQs and reviewing the information that will be sent on Twitter and via PING over the week before school commences you will see the hard work the staff have been putting in to get Waterfield ready for your return. If you have individual concerns please contact the office@waterfield.org.uk so that a member of staff can either signpost you to information you require or you can be contacted to discuss and explore your concerns. Please remember SAEFTY is our number one priority.

How will Waterfield support the CATCH UP of my child's missed Education?

Waterfield has supported high quality education with our Home Learning Packs, tutorial sessions and 'Closure Programme', however we have also been busy planning our 'Recovery Curriculum' which will focus on targeting specific skills to make sure children do not fall behind. Rest assured

Waterfield will still be offering the FULL curriculum. The children's learning will still contain all national curriculum subjects and take advantage of our NEWLY revamped facilities and equipment. Our website will shortly be updated with all our NEW curriculum information, whilst we will be using Twitter to showcase our exciting SUMMER WORKS which we know you will be eager to see!

OK, we are excited and ready to start school... what do we do on Monday 7th September?

Please see the attached sheet with regard STAGGERED PICK UP and DROP OFF times and locations around the school. You must review this carefully and plan your arrival and departure yourself. If you have children of different ages, please plan your route around the new drop off points and give yourself enough time to arrive/depart.

We hope these FAQs give you some information. As ever we will respond to changing guidance and do our best to work together to keep everyone as safe as possible.

In the meantime, please take time to do the following:

1. If you are going into Years 1 or 2 and DO NOT WISH TO HAVE SCHOOL MEALS, you must let the office know and sign up to the fact you will not be having meals for the First Half Term. Please see the letter attached to return by MONDAY 7th September.
2. Sign up to SCHOOL PING and TWITTER – important information will, in all likelihood, come out over the summer holidays – you must be ready to receive this via SCHOOL PING and ideally Twitter.
3. SIGN up to PARENT PAY – in SEPTEMBER WE WILL BE CASHLESS (apart from Snack Shack & Book Bags)- this allows you to pay for trips, breakfast club and other school expenses.
4. If you want to attend Breakfast Club you must register – this then allows you to flexibly book and reserve slots.
5. Register for Energy Kidz – this flexible care is amazing – registering is free and then flexible. Take time now to register.
6. Purchase a PE TOP in House Colours, Jogging Bottoms for PE and make sure you have (if possible) a School Book Bag.
House PE Tops are available for £2.50
School Book Bags are available at the Office for £4
Generic Uniform Items are available in all good supermarkets ranging from £4-15
Second Hand uniform sales will also take place at the start of term.
7. School uniform will be compulsory - **including BLACK sensible shoes** – so do have this ready. INSERT SCHOOL UNIFORM INFO.
8. Make sure the Office has your **up to date contact details**.
9. If you were given a 'Check List for School' work on these skills so your child is as ready as can be for their next year at school.

Kind regards,



Dr Hope
Principal